

No. DCH/NR/Master Creation/2023-24/ / 407+0408

Government of India
Ministry of Textiles
Office of the Development Commissioner (Handicrafts)
(Northern Regional Office)

West Block No. 8, R.K. Puram
New Delhi -110066

Dated: 08th November, 2023

To,
The Assitant Director (HRD)
O/o the D. C. (Handicrafts)
West Block No.7, R. K. Puram,
New Delhi-110066.

Subject:- Floating of Expression of Interest on the office website of Office of the DC (Handicrafts) fo organising of Master Creation-II at Dilli Haat, INA, New Delhi from 01.12.2023 to 15.12.2023-reg.

Sir,

This is in reference to the Master Creation-II which is organised every year at Dilli Haat, INA, New Delhi wherein, Office of the Development Commissioner (Handicrafts), Northern Regional Office, West Block No.8, R. K. Puram, New Delhi is planning to organise Master Creation-II w.e.f. 01.12.2023 to 15.12.2023 at Dilli Haat, INA, New Delhi.


Sealed quotations are invited from Interested Agencies for providing Infrastructure, Fascia, Publicity, and other Misc. work to be executed during the Master Creation II, w.e.f 01.12.2023 to 15.12.2023 at Dilli Hat, INA, New Delhi. The details of the work to be executed during the fair at Annexure-I.

In view of above, it is requested to kindly upload the EOI on the official website of Office of the DC (Handicrafts) enabling expeditious action.

This issues with the approval of Regional Director (NR).

Yours faithfully,

Encl.: as above.


(Indar Kumar Meena)
Assistant Director (H)

Copy for information to:-

The Assistant Director (Mkt.), O/o the D. C. (Handicrafts), West Block No.7, R. K. Puram, New Delhi.


Assistant Director (H)

o/c

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EXPRESSION OF INTEREST

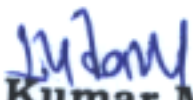
Office of the Development Commissioner (Handicrafts), Northern Regional Office, West Block NO.8, R. K. Puram, New Delhi is organizing Master Creation II, w.e.f 01.12.2023 to 15.12.2023 at Dilli Hat, INA, New Delhi.

Sealed quotations are invited from Interested Agencies for providing Infrastructure, Fascia, Publicity, and other Misc. work to be executed during the Master Creation II, w.e.f 01.12.2023 to 15.12.2023 at Dilli Hat, INA, New Delhi. The details of the work to be executed during the fair at Annexure-I.

Interested agencies having sufficient experience in organizing National Level Handicrafts Fair may submit their Quotation in sealed envelope at Northern Regional Office, Office of the Development Commissioner (Handicrafts), West Block NO.8, R. K. Puram, New Delhi. The Quotation duly signed by Authorized Signatory must be submitted.

The last date for submission of Quotations is 17th November 2023 at 11.00 AM. The Quotations will be opened on 20th November 2023 at 11.00 AM.

Interested Agencies who wish to seek any information/clarification in r/o the work may obtain the details from the office on any working days between 10.00 AM to 5.00 PM.


(Indar Kumar Meena)
Assistant Director (H)
08.11.2023

Infrastructure

DETAILS OF WORK

Annexure-I

Sl. No	Particulars	Quantity	Amount
1	Construction & Erection of Gate at the entrance of size 20 ft. x 20 ft. (artistic, theme based)	01	
2	Pole Bunting at the entrance and inside Dilli Haat of size 3 ft. x 4 ft.		
3	Cloth Buntings (Hanging) for outside and inside Dilli Haat		
4	Help Desk of size 2 mts. X 3 mts.	01	
5	Fascia for Stalls (size 1 ft. x 5 ft.)	120	
	Total		


P

Publicity

Sl. No	Particulars	Quantity	Amount
1	Preparation & Erection of five big Hoarding in front & back of Dilli Haat of Size 10ft x 20ft.	05	
2	Hoarding of size 5 ft. x 6 ft.	25 No.	
	Standees of size 4 ft. x 3 ft.	40 No.	
3	Pamphlets/Handbill 8" x 10" colored	30000 No.	
	Pamphlets/Handbill distribution through various medium		
4	Printing of Invitation Cards	500	
5.	Minimum two Leading News Paper Advertisement		
6.	Publicity through FA/Radio for minimum 02 slot per day for the period of 15 days		
	Total		

Miscellaneous

1	Video Graphy and Photography of entire event		
2	Arrangement of Tea for VIP etc. for 15 days	200	
	Total (C)		
	Total amount (A + B + C)		
	Tax & duties etc. applicable if any with details		
	Grand total		


(Indar Kumar Meena)
Assistant Director (H)
08.11.2023